Paperless AP Invoice Process Automation System Developed Specifically For Sage Timberline Office

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Agenda

• Brief introduction and overview
• TimberScan presentation
• Summary
• Please ask questions anytime during my presentation
TimberScan Principles

- Paperless
- Automated Routing
- Invoice Retention and Accessibility
What is TimberScan?

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• Easy Setup - most clients are operational on few days
Integration with Sage Timberline Office

- TimberScan works with Timberline’s PO module, Service Management PO, Residential Management PO, Equipment Module, Recurring A/P Invoices, Tax Groups, etc.

- No other third party system is as integrated with Timberline as TimberScan is.

- TimberScan is designed to handle all types of documents including invoices, purchase orders, packing slips, receiving tickets, lien waivers, contracts, drawings, insurance certificates, etc.

- TimberScan is an Authorized Sage Development Partner
TimberScan Overview - Batch Processing

1. Scan Invoices
2. Initial Coding
3. Automatically routes to the right approver; Email & Pop-up notifications
4. Final Approval: Data & images post directly into Sage Timberline
5. Great Reporting

Your Business Rules

SAGE CONSTRUCTION AND REAL ESTATE SOLUTIONS
Alternative Workflow

1. Entry A/P Invoices in Timberline
2. Scan in TimberScan
3. Import Invoices from Timberline and match images
4. Approval Process
5. Posting will mark invoices OK for payment
TimberScan Mobile

Fully Integrate with TimberScan Corporate

- Approve or reject invoices on your 3G phone
- Record notes and comments with voice notes
- Capture receiving tickets, packing slips, etc. with phone’s camera
• Create custom reports
• Add custom reports to TimberScan menu
• Create reports that automatically email based on preset conditions – i.e. email every Monday all unapproved invoices that are over 30 days old in approver order
• Captures data from both TimberScan and Timberline
• Creates reports with drill down to images
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Why TimberScan

Clients tells us that with TimberScan:

- Approving invoices is about 50% faster
- Approvers are spending less time in the approval process and more time managing the job or property
- Accounting department is much more efficient and better informed
- Searching for lost or misfiled invoices is a thing of the past
- Getting invoices to support T&M Billing and Loan Draws is easy
- Audits are much easier
- Take advantage of more vendor discounts
- Many other areas of saving – paper, toner, storage, express mail fees

- Getting up and running on TimberScan was quick and easy. Most clients were up and running in a day or two
Client Comments

• “We've been using TimberScan since August 2008 and love it. Its the easiest software we have ever implemented. Minimal training needed for users and it was basically an out of the box implementation.”  Vivian Martens - Weathertrol Maintenance Corp.

• “We were looking to go paperless and other systems just didn’t do all we needed. TimberScan seemed to flow in a way we thought a system should work. It’s now so easy to stay on top of the approval process and never lose track of invoices on approver’s desks. We were told it was going to be an easy implementation and it was! TimberScan’s top notch technicians trained me and I easily trained the rest of the team. Even our employees most resistant to new technology now feel TimberScan is great!”  Alyssa Bernier, Accounting Administrator, Channel Building Company

• “When we first considered TimberScan we were given a number of references and we followed up with most of them. The first comment that almost all of them made was ‘I don’t know how we ever did without it’. And now that we’re on TimberScan I would agree with that.”  Joel Metz  Investors Real Estate Trust

• “We work with government agencies and the audits now are a breeze. Pulling up the invoices is simple and quick and we no longer have to go searching through files and boxes! Our staff is happy and the auditors were impressed”  Dan Wendland, Controller, Costello Property Management
TimberScan Pricing

• User based pricing – not concurrent use pricing

• Every person using TimberScan will have a license

• This way every authorized user will always have access to TimberScan

• Our user pricing is reasonable and discounts are available for volume purchases
Technical Information

- Works with most scanners – all you need is a scanner that creates TIFF Files
- We recommend scanning in Black & White 300 DPI. This is also IRS recommend standards. The average invoice page is between 20 – 40 Kb. This means that 1GB will hold more then 30,000 pages
- Many copiers have network scanning capabilities. These work well with TimberScan
- You can access TimberScan from remote locations via the internet by using MS Terminal Servers, Citrix or other remote site processing programs
- Uses Microsoft SQL database for enhanced performance and security
- Has a shadow database to keep track of all changes, who made them, and when
- Supports multiple Timberline Data Folders
- Runs on most versions of Timberline including the latest version
Summary of TimberScan’s Main Features

- Designed specifically for Sage Timberline Office
- Easy to use and easy to setup
- Automatically sends invoices to the right person for approval based on your business rules
- No duplicate data entry – invoices entered in TimberScan flow automatically into Timberline
- Replicates Timberline’s AP data entry. The list buttons, warnings, and error messages are the same as Timberline
- Automatic emails keep each approver informed of invoices requiring approval
- Excellent Reporting
- MS SQL database with shadow database for added security and speed
- The total cost of ownership is reasonable
Questions?
For More Information

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- We would be happy to schedule a web presentation for your coworkers company